

DEPARTMENT OF ART AND DESIGN POLICY REGARDING THE BFA DEGREE:

Under NO circumstances does admission into the BFA program constitute a guarantee of graduation with the BFA degree. Failure by the BFA candidate to successfully complete University course requirements and follow the Department of Art and Design guidelines pertaining to application, admission, and continuance in the program will automatically disqualify the student from the BFA program and will result in the need for re-application or graduation with a degree other than the BFA.

To eligible to apply for the BFA program, you must have 3.0 GPA (“B” average) in all ART, ARH, and DES COURSES. IF YOU DON’T, DO NOT APPLY FOR THE BFA.

If you fail to maintain a 3.0 GPA in your ART, ARH, and DES courses after you are admitted to the BFA program, you will be dropped from the program.

GUIDELINES:

The information in this packet is to aid you in preparing your application and to explain the requirements of the BFA program. The completed application form and a brief letter of intent must accompany the work that you present for review by the BFA Entrance Committee. You may wish to consult the current undergraduate catalog as to specific entrance and degree requirements. Please note that your advisor and your area chairperson must sign and date your application. Please consult the Chair of your chosen studio option for clarification of this process. The Bachelor of Fine Arts degree is a professional track program that, in most cases, will require four years to complete. The degree is offered in the following studio areas: Ceramics, Jewelry/Metals, Painting, Photography, Printmaking, and Sculpture. The degree is also offered in the professional areas of Graphic Design and Interior Design. Application to the program is generally made in the second semester of the sophomore year (mandatory for Interior Design), or first semester of the junior year. *(Transfer students please check Supplemental Requirements for Transfer Students)

INCOMPLETE APPLICATIONS:

Under most circumstances, incomplete applications will not be considered. Under extraordinary circumstances, a student may petition – in their letter of intent – for their incomplete application to be considered. The letter must provide justification, and supporting documentation (if any). The entrance review committee will examine the petition and vote its approval or disapproval.

COMMITTEE REVIEW:

1.) The faculty review committee desires to make meaningful recommendations to the BFA candidate regarding improvement of their work. Finished works, works-in-progress, and/or sketchbooks, etc. are a necessary element of the review process and **MUST** be supplied to the committee.

SUPPLEMENTAL REQUIREMENTS FOR TRANSFER STUDENTS:

- 1.) ...must transfer to EKU prior to the beginning of the third year of Art & Design studies OR be willing to take additional and/or make-up courses recommended by the Entrance Committee or Area Chair.
- 2.) ...must meet Art Department BFA entrance standards with regard to grades, complete requisite number of Foundation and Core courses and the portfolio entrance review. *(see Requirements for BFA Admission Checklist)
- 3.) ...must complete a minimum of 24 credit hours in Art at EKU as a candidate for the BFA degree as well as meet all department and university requirements for graduation, as stated above and in the applicable University catalog.

REQUIREMENTS FOR CONTINUING BFA CANDIDATES:

1.) The student is admitted to the BFA program on a **PROBATIONARY BASIS** with a candidate's performance assessment to be made each semester by the Area head. If the candidate's performance falls below a 3.0 GPA in ART, DES, & ARH a recommendation for removal from the BFA program will be made by the entrance review committee.

REQUIREMENTS FOR GRADUATING BFA CANDIDATES:

- 1.) Successfully complete all required Art courses and University requirements for graduation.
- 2.) Submit a first draft of an artist's statement to the area chair by mid-term in the semester of intended graduation.

- 3.) Prepare a body of works for exhibition in the Giles Gallery.
- 4.) Submit a final draft of an artist's statement to the area chair one week before the BFA Exhibition opens.
- 5.) Schedule a final BFA review during the exhibition dates.
- 6.) Submit the completed artist's statement and visual documentation of exhibition works to the Chair of the Department of Art with a copy to the area chair by the last day of the BFA exhibition.

REQUIRED BFA ADMISSION CHECKLIST:

- 1.) Complete the application form, enclose letter of intent, and return both to the Art office by posted date.
- 2.) A minimum overall grade point average of 3.0 in ART, DES & ARH classes is required.
- 3.) The completion of 15 hours of Foundation Courses; ART 100, 101 (for INT majors, substitute DES 250 for ART 101), 152, 153, 164.
- 4.) FOR ART & GRAPHIC DESIGN STUDIO - The completion, or current enrollment of an additional 12 hours of Core studio classes (*see Art Core Requirements on the application page), to be selected from Art 210, 220, 230, 240, 270, 280. Art and Graphic Design students must have completed at least one course in both Area I and Area II and at least be enrolled in or have completed a second course in each area.

FOR INTERIOR DESIGN – The completion of an additional 12 hours selected from DES 122, 222, INT 195, CON 250, and ADM 201

- 5.) Submission of art works / portfolio to the Entrance Review Committee for evaluation.
- 6.) Presentation of a complete entrance application admits the candidate on a probationary basis to the BFA program. *(see Requirements for Continuing BFA Candidates / Department of Art Policy Regarding the BFA Degree).

CALCULATING THE GRADE OF A COURSE BEING RETAKEN

If you received a low grade in an ART, ARH, or DES class, and are currently retaking the class, you may use your mid-term grade to calculate your ART/ARH/DES grade point average in place of the original grade.

STUDIO OPTION REQUIREMENTS:

The following information outlines studio option requirements for the portfolio review. If you have any questions relating to the program or the composition of your portfolio, please consult the area chair. All works should be properly prepared for display, i.e.: drawings, prints, design works and photographs; paintings are properly presented; 3-dimensional works should be suitably prepared for finished presentation. In general, the committee will be looking for success and promise in your intended major as well as an above average commitment and success in other studio areas. We are not looking for “finished” BFAs', but rather for potential. Portfolios submitted should conform to the following standards set forth by the Art and Design faculty.

- 1.) All programs require evidence of the ability to draw accurately (*see requirements for individual studio areas).
- 2.) Works submitted should demonstrate growth and continuity of effort, and basic design abilities. Examples of early studio work (from Art 100,101,152,153) should be included, along with recent efforts.
- 3.) There MUST be an appropriate mix of two and three-dimensional works. The works you submit should be representative of your studio experiences to date. Failure to exhibit adequate quality examples of either two or three-dimensional works, and quality examples of your skills in figure drawing, and the representation of volume and perspective could result in a disqualification of your application.

INDIVIDUAL AREA REQUIREMENTS

CERAMICS - Joe Molinaro

6-8 ceramic works demonstrating proficiency in various forming techniques and design.
6-8 works representative of other 2D and 3D areas.
5 drawings – must demonstrate an understanding of volume and perspective.

GRAPHIC DESIGN – Ida Kumoji

~8-10 works to include: layout, typography, and graphic design: DES 250, 251, 352, 354, 350
~6-8 works representative of other 2D and 3D Core areas:
~5 drawings - MUST include drawings that indicate the ability to draw the figure and an understanding of volume and perspective, from ART 100, 101
~3-5 pieces from Foundations, ART 152, 153.
~Sketchbook and/or work-up stages in plastic pages and notebook.

INTERIOR DESIGN – Marianne Ramsey

6-8 works from DES 122, 222, 225, 226, 250 and 330, with at least one example of work from each class.
3-5 works representative from ART 100, 152, and 153, with at least one example of work from each class.

JEWELRY/METALS - Felicia Szorad

6-8 works in jewelry/metals.
6-8 works representative of other 2D and 3D areas.
5 drawings – MUST include drawings that indicate the ability to draw the figure and an understanding of volume and perspective.

PAINTING – Karen Spears

5-6 paintings. Works should demonstrate an understanding of color theory; attention to paint quality; appropriateness of media, scale and technique to ideas and imagery; commitment; understanding and incorporation of ideas and concepts in the work, and the ability to carry them through to a satisfactory resolution or “finish”.
6-8 works representative of other 2D and 3D areas.
5 drawings – MUST include drawings that indicate the ability to draw the figure and an understanding of volume and perspective.

PHOTOGRAPHY – Mary Tortorici

2 cohesive series of photographs, minimum of 6 prints per series.
5-6 additional photographs demonstrating a variety of photographic concerns.
6-8 works representative of other 2D and 3D areas.
5 drawings – MUST include drawings that indicate the ability to draw the figure and an understanding of volume and perspective.

PRINTMAKING – David Afsah-Mohallatee

4 editions of prints or series (2 print min. edition).
6-8 works representative of other 2D and 3D areas.
5 drawings demonstrating an understanding of volume and perspective; these may include figure drawings.

SCULPTURE – Carroll Hale

4 works that reflect the student's skills and interests in sculpture processes. All pieces should be properly prepared for finished (gallery) presentation.
6-8 (minimum) works representative of 3D areas other than sculpture and 2D areas other than drawing.
5 drawings (minimum) and MUST include drawings that indicate ability to draw the figure and an understanding of volume and perspective.

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**BACHELOR OF FINE ARTS PROGRAM APPLICATION
DEPARTMENT OF ART AND DESIGN - EASTERN KENTUCKY UNIVERSITY**

Intended BFA Option _____

NAME _____ Student Number _____

Classification _____ Sem. Hrs. completed to date _____

Advisor _____

Campus Address _____ Phone _____

Permanent Address _____ Phone _____

ART AND DESIGN FOUNDATION REQUIREMENTS These courses must be completed prior to application

COURSE	GRADE	TERM	INSTRUCTOR
ART 100 Draw I	_____	_____	_____
ART 101 Draw II (For ID Majors – DES 250 Design I)	_____	_____	_____
ART 152 2-D Des	_____	_____	_____
ART 153 3-D	_____	_____	_____
ART 164 Concepts	_____	_____	_____

ART AND GRAPHIC DESIGN CORE REQUIREMENTS Students must have completed at least one course in both Area I and Area II and at least be enrolled in or have completed a second course in each area.

AREA I 3-D

AREA II 2-D

COURSE	GRADE	TERM	INSTRUCTOR
ART 220 Sculp I	_____	_____	_____
ART 240 Jew	_____	_____	_____
ART 270 Cer I	_____	_____	_____

COURSE	GRADE	TERM	INSTRUCTOR
ART 210 Paint I	_____	_____	_____
ART 230 Print I	_____	_____	_____
ART 280 Photo I	_____	_____	_____

GRADE TERM INSTRUCTOR

(Graphic Design Applicants ONLY) DES 250 Design I _____

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INTERIOR DESIGN CORE REQUIREMENTS Students must have completed or be enrolled in these courses.

COURSE	GRADE	TERM	INSTRUCTOR
DES 122 Graphic Communication in ID	_____	_____	_____
DES 222 Interior Design Studio I	_____	_____	_____
DES 225 Interior Materials	_____	_____	_____
DES 226 Interior Design Studio II	_____	_____	_____
DES 330 Lighting Design	_____	_____	_____

LIST ALL ADDITIONAL ART AND DESIGN COURSES TAKEN AND GRADES

COURSE GRADE TERM INSTRUCTOR

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

ART AND DESIGN Grade Point Average (Minimum 3.0 G.P.A.) _____

Intended B.F.A. Option _____

‘Please secure the signatures below to verify this application and return this form to the Department Office no later than 5 working days prior to the review date.

Student Signature _____ Date _____

The student's signature acknowledges a thorough understanding of the BFA process and acceptance of the Department of Art and Design policy and University requirements regarding the BFA Degree.

Area chair _____ Date _____

Academic Advisor _____ Date _____

OUTLINE for a BFA Letter of Application

FOR THE HEADING USE A MEMO FORM

TO: BFA Committee – Department of Art and Design

FROM: your name

DATE: Month Day, Year

SUBJECT: Admission to the Bachelor of Fine Arts Program in the - (Example: Sculpture) - . Area

THE BODY IS DIVIDED INTO TWO PARTS

FIRST, A STATEMENT OF GOALS AND GIVE YOUR RATIONALE

I would like to be admitted to the BFA - (Area Desired) - Program because . . . (List your goals – Examples: explain the professional, and/or artistic positions or status you wish to attain).

I have chosen (Area) because - (Examples: affinity or love for the field, abiding interest in the area,).

SECOND, NOTE YOUR QUALIFICATIONS

I believe I am Qualified and will be successful as a/an - (Area) – because . . . (List such things as talent, experience, previous success in art).

CLOSE

Thank you for . . . (this opportunity – your consideration),

Your Signature

Your typed name.

SPECIAL NOTE:

Be sure to use “spell-check”. Use proper grammar and punctuation. Do Not use slang or text-messaging forms of language.